

 **CHRIST  
ACADEMY  
INSTITUTE OF LAW**

<b>CIRCULAR FOR THE STUDENTS OF BA LL.B., BBA LL.B., B.Com. LL.B.</b>	Ref. No. <b>CAIL/2025-26/ODD/103</b>
	Rev. No. 00
	Rev. Date: 20.08.2025
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Dear Students,

**Sub: CAIL Student Redressal Grievance Committee, constituted in compliance with University Grants Commission Regulations, 2019.**

Greetings from the CAIL Student Redressal Grievance Committee

Christ Academy Institute of Law, Bangalore is committed to fostering an environment that supports students & academic and overall growth. To achieve this, students are provided a forum to seek the redressal of grievances through the CAIL Student Redressal Grievance Committee (hereinafter referred to as the Committee), re-constituted in compliance with University Grants Commission (Redress of Grievances of Students) Regulations, 2019. The committee aims to resolve the grievances while maintaining transparency, integrity, and fairness.

**For the academic year of 2025- 2026, the Committee shall comprise of:**

- |   |          |
|---|----------|
| 1. PROF.(DR).FR. DAVIS P V, Principal-----                        | Chairman |
| 2. MS. ARPITA GOSWAMI, Assistant Professor-----                   | Convener |
| 3. DR.S. SHALINI, Associate Professor -----                       | Member   |
| 4. MR. AVINASH BHAGWAN AWAGHADE, Assistant Professor-----         | Member   |
| 5. MR. RAKSHIT S HOGE BANDI, 5 <sup>th</sup> year, BCOM LLB ----- |          |
| - Student Representative (Special Invitee)                        |          |

**1. Objectives**

The objectives of the committee are as follows:

- To provide an avenue for the students to express their grievance, with utmost confidentiality.
- To set up a mechanism for speedy and expeditious resolution of the grievance.

**2. Scope of grievance (but not limited to)**

**Grievance, means, and includes, any complaint or dissatisfaction, whether expressed or not, relating to academic and non-academic matter including the grievances relating to internal assessments. Infrastructural facilities, student support and service. Provided that the grievance shall not include the grievances made before the Sexual Harassment Committee, Anti Ragging Committee and SC/ ST Commission.**

**3. Process of submitting the Complaint: Any aggrieved student can submit a complaint:**

- By sending an email to [sgrc@calaw.in](mailto:sgrc@calaw.in); or
- Through the online portal provided on the website the college <https://forms.gle/NM6VgBF8AiCyVg3Y7> ; or
- By dropping the complaint in the grievance box placed in the office
- By writing a grievance in the grievance register placed in the office

In case, where a complaint is found to be false or frivolous, disciplinary action will be taken.

4. **Committee will open grievance box on 15<sup>th</sup> and 30<sup>th</sup> day every month.**

5. **Functions**

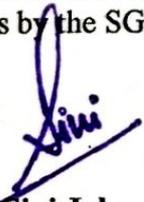
1. To address and take cognizance of the complaints received by the SGRC.
2. To follow the principles of natural justice, rule of law, and equity while resolving grievances.

6. **Grievance Mechanism**

1. On receipt of a complaint, the SGRC shall fix a date for addressing the complaint, which shall be communicated to the aggrieved student.
2. An aggrieved student should appear in person to present the case before the Committee.

7. **Internal Assessment related grievances**

Three tier mechanism is set up to resolve the internal assessment related grievance: Firstly, the grievance will be brought to the notice of the concerned course teacher. Secondly, if the grievance remains unresolved it will be addressed to the Vice-Principal Finally, if the grievance still persists, the same shall be referred to the Student Grievance Redressal Committee. In the process of redressal of the grievance, the interest of the aggrieved student shall be considered and as much as possible efforts shall be made to resolve the grievance within 10 days by the SGRC.

  
**Dr. Sini John**  
Vice-Principal, CAIL

  
**Prof. (Dr.) Fr. Davis P V**  
Principal, CAIL  
2018/20